

Chamber Musicians of Northern California (CMNC): PRIVACY POLICY

Last Updated: August 2, 2026

This Privacy Policy explains how CMNC collects, uses, discloses, and protects your personal information when you visit or use our website located at cmnc.org. We operate our Site using WordPress and utilize various tools, including Paid Memberships Pro, Gravity Forms, Gravity SMTP, Brevo, and Mailchimp. This policy is designed to comply with privacy laws, including the California Consumer Privacy Act (CCPA).

1 Our Commitment to Privacy:

Your privacy is important to us. To better protect your privacy we provide this Privacy Policy explaining our online information practices and the choices you can make about the way your Personally Identifiable Information (PII) is collected and used. To make this Privacy Policy easy to find, we make a link to the full policy available on our homepage www.cmnc.org and at every point where PII may be requested.

If you have any concerns about providing PII to us or having your PII used in any manner permitted in this Privacy Policy, you should not provide your PII to the website, become a member of CMNC, or participate in our workshops. If you have already provided your PII to the CMNC website and do not wish to have it used as described, please let us know and we will remove your PII.

To contact us, you may use email (info@cmnc.org), phone (**510-828-4148**), or the [CMNC contact form](#) on our website.

Please also review the [Terms of Use](#), which also govern your use of this website and any services we provide. Your use of the CMNC website and/or any services, including the CMNC Newsgroup, constitutes acceptance of both this Privacy Policy and the Terms of Use.

2 Cookies and Tracking Technology

Our Site uses cookies and similar tracking technologies to enhance user experience, analyze site traffic, and manage active sessions. By using our Site, you consent to the use of these cookies:

- **Essential & Functional Cookies (WordPress & Paid Memberships Pro):** These cookies are strictly necessary to keep you logged into your member account, remember your membership level, secure your checkout session, and maintain website security.
- **Form Analytics Cookies (Gravity Forms):** These temporary cookies help manage multi-page forms, prevent duplicate form submissions, and ensure file uploads attach correctly to your entry.
- **Marketing & Tracking Beacons (Mailchimp):** When you receive emails from us via Mailchimp or Brevo, these platforms use tiny tracking images (web beacons) to monitor whether you opened the email and which links you clicked. This helps us improve our communication with you.

Managing Cookies: You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, some portions of our membership platform and forms may not function properly.

3 The Information We Collect:

This Privacy Policy applies to all PII collected or submitted on the CMNC website.

3.1 CMNC Mailing List:

On some pages, you can join our mailing list to receive email notifications about upcoming CMNC Workshops and other CMNC announcements. The types of PII collected at these pages are:

- Full name
- Email address

3.2 CMNC Membership:

On some pages, you can register and create a profile, become a member of CMNC, view/revise your personal information, and through PayPal, an online payment collecting service, pay membership dues, and make charitable donations. The types of PII collected at these pages are:

- Name
- Address
- Email address
- Phone number(s)
- Instrument(s)
- Self-rating and chamber music experience
- General availability for playing chamber music
- Membership status and payment history

3.3 CMNC Workshop Application/Participation:

On some pages, you can apply to our workshops, and through PayPal, pay workshop fees. The types of PII collected at these pages are:

- Assignment preferences
- Need for financial aid
- Whether you are making a donation
- Physical limitations (e.g. difficulty walking long distances between college campus buildings)
- Workshop application and payment history

If you choose to submit a workshop evaluation, the types of PII collected vary, but generally include the following:

- Your name (optional)
- Your opinions about the coaching you received
- Your opinions of the playing skills and conduct of other participants you played with
- Preferences for future assignments

- Your opinions about the facilities, food and the like
- Your opinions about various other aspects of the workshop or CMNC policies

4 The Way We Use Information:

4.1 Your Contact Information

If you subscribe to the CMNC Mailing List, your email contact information will be collected. The information will be used solely for the purposes of sending email announcements of upcoming CMNC workshops and other important CMNC announcements and will not be used for any other purpose. The Mailing List is managed by MailChimp. Please refer to the MailChimp Privacy Policy here: <https://www.intuit.com/privacy/statement/>

4.2 Your Online Profile

An Online Profile is created when you register as a Member on the CMNC website and can be accessed by clicking on "Member Account". You may edit your Online Profile at any time. Your Online Profile is not displayed to other CMNC users or to the public. The PII you have provided when registering is used by CMNC to communicate with you and to make workshop assignments. You will receive announcements for each workshop but may unsubscribe from announcements via our [CMNC contact form](#) or by calling **510-828-4148**.

When you register as a Member on the CMNC website, you will be offered the opportunity to join the CMNC Newsgroup a moderated Google Group. You can also join or leave this Newsgroup at any time by checking a box on your online profile. If you check this box, you consent to the use of your email address for receiving CMNC Newsgroup posts. Instructions for unsubscribing to the Newsgroup can be found at the end of any post. Users of the CMNC Newsgroup are solely responsible for the content of messages they post. Users should be aware that when they voluntarily disclose personal information (e.g., user name, e-mail address, phone number) on the CMNC Newsgroup or elsewhere, that information can be collected and used by others and may result in unsolicited messages from other people. You are responsible for the personal information you choose to submit in these instances. For example, if you list your name and email address in a forum posting or membership directory, that information is public. Please take care when using these features.

4.3 Membership Directory

When you register as a Member on the CMNC website, you will have the option of being either a Basic (free) Member or Sustaining (dues-paying) Member. If you become a Sustaining Member, some of the PII you provide in your online membership application will appear in the CMNC Membership Directory ("Directory") for as long as you continue to pay dues. Your Directory entry will include your name, instrument(s) you play, city, email address, telephone numbers, and your availability to play chamber music. The Directory may be downloaded as a PDF file from the website to Sustaining Members only, who are asked to use the directory for private use only. You may opt out of appearing in the Membership Directory at any time.

4.4 Workshops

We use the PII you provide when you apply to participate in a CMNC workshop to communicate with you about the workshop, to make appropriate workshop assignments, to

arrange for financial aid if requested, and to make arrangements to meet any special needs (see section 2.3).

In addition, we share your PII with other workshop participants in the following ways:

- Your name and instrument are shared with the members of your assigned group prior to the workshop.
- Your contact information (excluding street address) is included in a workshop roster which is distributed by email prior to the workshop and provided in print at the workshop.
- Your name, instrument and workshop assignment are posted at the workshop.

4.5 Evaluations

We use the information you provide about someone else in your Post-Workshop Evaluation only to improve our ability to make appropriate playing assignments and otherwise to improve our workshops.

We do not disclose to anyone the evaluation information you provided or the fact that you have submitted an evaluation. Any evaluation information we may receive concerning your participation in the workshop will remain confidential and be used only for purposes of improving the workshop by those Board members who need to know.

We may disclose the information described in this paragraph to third parties with a need to know (such as ACMP for grant purposes) only after all individual identifiers have been removed.

4.6 Sharing PII

We do not share the PII that you provide online with outside parties except as described in this Privacy Policy or as may be required by law. PII is never sold or leased to any third parties.

4.7 Links to External Sites and Social Media

CMNC is not responsible for the content or practices of third-party websites and social media sites that may be linked to the website. CMNC is also not responsible for any information that you might share with such linked websites and social media sites. You should refer to each such site's respective privacy policy and practices prior to disclosing any such information.

5 Our Commitment To Data Security:

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online. We ask that you do your part to keep your data secure by keeping your username and password confidential and not sharing it with others. We also ask that PII of other CMNC members in the Workshop Rosters and Membership Directories are kept confidential and for your personal use only.

6 Online Payments:

CMNC does not accept online credit card payments. Instead, CMNC uses PayPal for online payments for membership dues, workshop fees or donations. CMNC receives the money without

seeing credit/debit card or bank account information. PII submitted to PayPal is subject only to the PayPal privacy policy found at <https://www.paypal.com/us/webapps/mpp/ua/privacy-full>

7 California Online Privacy Protection Act "Do Not Track" Notice

California law permits California residents to request from companies conducting business in California a list of third parties to which the company has disclosed personally identifiable information during the preceding year for direct marketing purposes as well as other details regarding types of information collected and how it is used. CMNC has not and will not share your personally identifiable information with third parties for their direct marketing purposes; accordingly, it will not maintain such a list of third parties. If you are a resident of California and want additional information concerning how CMNC does not share your personally identifiable information with third parties for their direct marketing purposes, or additional details regarding information that is collected, you may contact us as provided below in Section 7 of this Privacy Policy.

Do Not Track ("DNT") is a mechanism allowing Internet users to control the tracking of their online activities across websites. Various browsers offer a DNT option that sends a signal to websites visited by the browser user about the user's DNT preference.

The California Online Privacy Protection Act requires website operators like CMNC to disclose how CMNC responds to DNT signals and whether third parties collect PII about users when they visit the CMNC website.

CMNC currently does not respond to DNT signals in browsers because it doesn't track individual users across the web. CMNC does not permit anyone to collect information about your online activities over time and across different websites when you use the CMNC website.

We use non-identifying and aggregate information to better design our website, but we do not share this information with anyone. We use cookies only to manage logins.

8 Managing Your Information/Your California Privacy Rights (CCPA Notice):

If you are a resident of California, the CCPA grants you specific rights regarding your Personal Information:

- **Right to Know/Access:** You have the right to request a disclosure of the categories and specific pieces of Personal Information we have collected about you over the past 12 months.
- **Right to Delete:** You have the right to request that we delete the Personal Information we collected from you, subject to certain legal exceptions (such as maintaining an active paid membership).
- **Right to Correct:** You have the right to request that we correct inaccurate Personal Information that we maintain about you.
- **Right to Opt-Out of Sale or Sharing:** We do not sell your data or share it for cross-context behavioral advertising. If this changes, we will provide a clear "Do Not Sell or Share My Personal Information" link.

- **Right to Non-Discrimination:** We will not discriminate against you (e.g., by denying services or charging different prices) for exercising any of your CCPA rights.

Whether or not you are a California Resident, you can access and update your PII by logging in to the website, once you have registered as a Member. To delete your PII, contact us (see **Section 1**). To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access.

We retain the PII you provide while your account is in existence and for a reasonable period of time after account closure as may be required by law. We generally delete closed account information and de-personalize any logs or other backup information within 30 days of account closure.

9 Data Retention and Security

We retain your Personal Information only as long as necessary to fulfill your membership, respond to your inquiries, or comply with legal obligations.

- **Form Entries:** Data collected via Forms is retained until deleted manually or automatically according to our data lifecycle policies.
- **Member Records:** Membership data is maintained as long as you remain a CMNC Basic or Supporting Member.

We implement robust technical and organizational security measures to protect your data, including SSL encryption on all forms and secure APIs for third-party connections.

10 Privacy Policy Changes

We may change this Privacy Policy from time to time. If we make significant changes in the way we treat your PII we will provide notice to you by email, in a workshop announcement, and/or on the CMNC website. You should review the changes carefully. If you agree to the changes, simply continue to use our services. If you object to any of the changes and you no longer wish to use the CMNC website, please contact us (see **Section 1**) to close your account.

The current version of CMNC's Website Privacy Policy applies to all information that CMNC has about you and your account. Using the CMNC website after a notice of changes has been communicated to you means you consent to the changes.